

# PROFESSIONAL APPLICATION



0191 2652255

Property you are applying for \_\_\_\_\_

Rent: £ \_\_\_\_\_ PCM or £ \_\_\_\_\_ PPPWK      Deposit £ \_\_\_\_\_

Date needed: from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_      Term wanted: \_\_\_\_\_ months

Additional tenants names:

1) \_\_\_\_\_ 4) \_\_\_\_\_

2) \_\_\_\_\_ 5) \_\_\_\_\_

**PERSONAL DETAILS**

Full name (including middle names): \_\_\_\_\_

Current address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_

Work number: \_\_\_\_\_ Email address: \_\_\_\_\_

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      National insurance number \_\_\_\_\_      **Please provide photographic ID**

County court judgements? Yes/no      Bankruptcy? Yes/no      Evictions? Yes/no

If yes, please give details \_\_\_\_\_

Where did you hear about Livehere Letting Agency? \_\_\_\_\_

**PREVIOUS ADDRESS**

\_\_\_\_\_

\_\_\_\_\_

Post code \_\_\_\_\_      Reason for leaving \_\_\_\_\_

**PRESENT/PREVIOUS LANDLORD**

Agent/landlord name: \_\_\_\_\_

Agent/landlord address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_ Work number: \_\_\_\_\_

Property you rented and dates: \_\_\_\_\_

\_\_\_\_\_

**PRESENT OCCUPATION**

Employed  Self employed  Semi-permanent contract  Permanent contract   
Un-employed  Independent means  Retired

**EMPLOYMENT DETAILS**

Employer/company name: \_\_\_\_\_ Name of contact: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Contact number: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Your position: \_\_\_\_\_ Hours per week: \_\_\_\_\_ Date started: \_\_\_\_\_

**BANK DETAILS**

**THESE MUST BE THE DETAILS OF WHERE THE MONTHLY RENT WILL BE COMING FROM**

Bank/building society name: \_\_\_\_\_ Address: \_\_\_\_\_

Account number: \_\_\_\_\_ Sort code: \_\_\_\_\_ Type of account: \_\_\_\_\_

Account name: \_\_\_\_\_ How long have you had this account: \_\_\_\_\_

**GUARANTOR DETAILS (MUST BE UK BASED)**

Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_

Work number: \_\_\_\_\_ Email address: \_\_\_\_\_

\*\* Please make them aware that we will be contacting them, and that there will be a guarantors agreement to sign \*\*

I confirm that to the best of my knowledge and belief the above details are true and correct at the time of completion. I confirm that I will be able to meet the rental payments for the proposed tenancy dates.

**By signing below you agree to the following:**

- **Admin fee of £100 inc. VAT**
- **First months rent (paid as a reservation fee and deducted from first months rent)**
- **Damage deposit (usually equivalent to one months rent, but may be higher)**
- **All administration and reservation fees are non refundable**
- All monies must be paid before the start of tenancy in cleared funds

Print name: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SIGN THE DECLARATION OVERLEAF**

**I have seen either a hard or electronic copy of the Energy Performance Certificate (EPC) for the property that I am applying for** (please tick)

**Declaration**

Please print your name: \_\_\_\_\_ in respect of granting tenancy at (please print

the address of the property you wish to rent): \_\_\_\_\_

I hereby give permission for references to be requested concerning my suitability to stand as a tenant for the named property. I also confirm that all the information I have given is the truth.

I understand that my bank may charge me a small fee for sending a status enquiry (not all banks will charge a fee).

If I have any queries regarding this matter I will notify Livehere before signing the application forms and declaration.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_