

**\*\* Please complete in BLOCK CAPITALS \*\***

## **PROFESSIONAL APPLICATION**

Property you are applying for

\_\_\_\_\_

First months rent: £ \_\_\_\_\_ (non-refundable)

Damage deposit: £ \_\_\_\_\_

**\*\*all monies must be paid before the start of the tenancy and in cleared funds (no cheques)\*\***

Date needed: from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Term wanted: \_\_\_\_\_ months

### **PERSONAL DETAILS**

Full name **(including middle names)**: \_\_\_\_\_ Date of birth :

\_\_\_\_\_

Current address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Mobile number:

\_\_\_\_\_

Work number: \_\_\_\_\_ Email address:

\_\_\_\_\_

National insurance number \_\_\_\_\_ County court judgements? Yes/no Bankruptcy? Yes/no  
Evictions? Yes/no

If yes, give details \_\_\_\_\_ **Where did you hear about letslivehere?** (if internet, please state site)

\_\_\_\_\_

**\*\* Please complete in BLOCK CAPITALS \*\***

**PRESENT/PREVIOUS LANDLORD**

Agent/landlord name: \_\_\_\_\_ Agent/landlord address:

\_\_\_\_\_

\_\_\_\_\_ Mobile number:

\_\_\_\_\_

Home number: \_\_\_\_\_ Property you rented and dates:

\_\_\_\_\_

**EMPLOYMENT DETAILS**

Employer/company name: \_\_\_\_\_ Address:

\_\_\_\_\_

\_\_\_\_\_

Name of contact: \_\_\_\_\_ Contact number: \_\_\_\_\_ Fax:

\_\_\_\_\_

Email: \_\_\_\_\_ Your position: \_\_\_\_\_

Hours per week: \_\_\_\_\_

Date started: \_\_\_\_\_ Gross annual earnings: £ \_\_\_\_\_ Type of contract: part time/full time

**BANK DETAILS**

Bank/building society name: \_\_\_\_\_ Address:

\_\_\_\_\_

\_\_\_\_\_

Sort code:

Account number: \_\_\_\_\_ Account name: \_\_\_\_\_

**\*\* Please complete in BLOCK CAPITALS \*\***

**GUARANTOR DETAILS MUST BE UK BASED, IN FULL TIME EMPLOYMENT and A HOME OWNER**

Full name (including middle names): \_\_\_\_\_ Relationship: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Mobile: \_\_\_\_\_ Home: \_\_\_\_\_

Work number: \_\_\_\_\_ Email address: \_\_\_\_\_  
\_\_\_\_\_

**\*\* Please make them aware that we will be contacting them, and that there will be a guarantors agreement to sign \*\***

**DECLARATION**

**I confirm that to the best of my knowledge and belief the above details are true and correct at the time of completion. I confirm that I will be able to meet the rental payments for the proposed tenancy dates. By signing below you agree to the following:**

- Admin fee of £100 inc. VAT**
- To pay a holding deposit of a months rent**
- To pay a damage deposit (usually equivalent to one months rent, but may be higher)**
- All administration fees and holding deposits are non-refundable and all monies must be paid before the start of tenancy in cleared funds**

**Applicant signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please note that your information may be passed on to third parties, such as your landlord or landlord 's managing agent. For further clarification, please ask a member of staff.**

**\*\* Please complete in BLOCK CAPITALS \*\***

**Bank/Employer Declaration**

**Please print your name: \_\_\_\_\_ in respect of granting a tenancy at  
(please print address of the property you wish to rent):**

\_\_\_\_\_

**I hereby give permission for references to be requested concerning my suitability to stand as a tenant for the above property. I understand that my bank may charge me a small fee for sending a status enquiry (not all banks charge).**

**Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date:**

\_\_\_\_\_